



The Corporation of the Town of Cobourg
 Victoria Hall, 55 King Street West
 Cobourg, ON K9A 2M2

COBOURG PUBLIC LIBRARY BOARD APPLICATION FORM

(Please return completed applications to the Town Clerk's office)

Cobourg Municipal Council:

Please consider the following an application to serve a term on the Cobourg Public Library Board.

Full Name: _____

Address: _____ Telephone: _____

Email: _____

1. Are you a Library member? (please circle your response) Yes No

2. The following is a list of specific skills/knowledge that are considered to be assets for Library Board membership. Please indicate your level of knowledge/familiarity with each:

	Extensive	Some	None
Knowledge/experience with the Carver "Policy Model" of Governance			
Knowledge and experience in Strategic Planning			
Knowledge and experience in Marketing			
Knowledge and experience in Human Resource Management			
Knowledge and experience in managing organizational change			
Accounting knowledge and experience			
Legal knowledge and experience			
Knowledge of parliamentary procedure and skill in chairing meetings			
Knowledge and experience in automated systems			

3. Please identify other qualifications that you possess that would make you an effective Library Board member.

4. Please explain why you are interested in serving as a Cobourg Public Library Board trustee.

5. Are you currently a member of any other Town of Cobourg committee or board?

No Yes (If "Yes", please identify) _____

6. Have you ever served as a Library Board trustee for Cobourg or for another community?

No Yes

(If "Yes" please provide the details regarding the location, dates and Board accomplishments during your term of membership)

7. Please list any other committees or boards, including the dates of service, on which you have previously served in Cobourg or in other communities:

8. References: (Please include name, address, postal code and telephone number)

i) _____

ii) _____

Dated this _____ day of _____, 20__

Signature _____

Please accept our sincerest appreciation for expressing interest in serving the community by volunteering your time as a member of the Cobourg Public Library Board. You will be notified accordingly once all received applications have been reviewed.

Notes:

1. You may wish to attach a personal resume to accompany the application form.
2. Questions regarding the application form or the responsibilities of the Cobourg Public Library Board may be directed to the Municipal Clerk (905) 372-4301, ext. 4401, or to the C.E.O., Cobourg Public Library (905) 372-9271 ext. 6200.
3. Personal information contained on this form is collected under the authority of the Corporation's procedure for local board/committee appointments and will be used to determine eligibility and qualifications for serving on the Cobourg Public Library Board. Questions about this collection should be directed to the Municipal Clerk (905) 372-4301, ext. 4401.
4. Please note that the names only of successful applicants may be released as public information.

