



**CORPORATION OF THE TOWN OF COBOURG
TENDER BID/RFP OPENING FORM FOR BUDGETED ITEMS**

TENDER BID/RFP NAME: **BUILDING 7 JANITORIAL SERVICES**

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| TENDER BID # | ISSUE DATE | CLOSING | | OPENING | | | TENDER BID REQUESTED BY | | |
|-------------------------|------------|------------|-----------|------------|-----------|-----------------|-------------------------|----------|-------|
| | | DATE | TIME | DATE | TIME | LOCATION | NAME | POSITION | DEPT |
| CO-19-09 DPW | 03/03/2019 | 04/09/2019 | 2:00 p.m. | 04/09/2019 | 2:00 p.m. | Conference Room | Ted Sokay | Manager | Roads |
| TENDER BID REQUIREMENTS | | | | | | | | | |
| ADDITIONAL REQUIREMENTS | | | | | | | | | |

| # | COMPANY NAME/ADDRESS | RECEIPT | | OPENING | | AMOUNT | | STAFF INITIALS | AMENDED AMOUNT* | | STAFF INITIALS | DATE | |
|------------------------|------------------------------|----------------|--------|---------------|--------|--|-------|---|-----------------|------|----------------|------|--|
| | | DATE | TIME | DATE | TIME | \$ VALUE | +HST | | \$ VALUE | +HST | | | |
| 1 | Cheema Cleaning Services | March 20, 2019 | 1:20pm | April 9, 2019 | 2:13pm | 1. 620 + HST 2. 180 + HST 3. 250 + HST 4. 600 + HST | - HST | BL | | | | | |
| 2 | Kellys Cleaning Services | April 9, 2019 | 1:28pm | April 9, 2019 | 2:21pm | 1. 1,200 + HST 2. 200 + HST 3. 600 + HST 4. 450 + HST | + HST | TR | | | | | |
| 3 | Dalves Professional Cleaning | April 9, 2019 | 1:54pm | April 9, 2019 | 2:25pm | 1. 1,450 + HST 2. 300 + HST 3. 200 + HST 4. 400 + HST | + HST | TR | | | | | |
| TENDER BID OPENED BY | | J. Johnson | | | | | | *Attach additional information providing explanation if recorded Tender amount at opening requires Amendment. | | | | | |
| TENDER BID RECORDED BY | | B. Larmer | | | | | | | | | | | |

| ITEM | REQUIRED | | COMPANY # | | | |
|--|--------------------------------|----|----------------------|-----|----|--|
| | YES | NO | | | | |
| BID BOND OR CERTIFIED CHEQUE \$ () OR () % | | | | | | |
| AGREEMENT TO BOND () % | | | | | | |
| ACKNOWLEDGEMENT OF ADDENDUM # () | | | | | | |
| INSURANCE | | | | | | |
| OTHER – DEPOSIT REQUIRED \$ () | | | | | | |
| NO BID SUBMITTED | | | | | | |
| OTHER | | | | | | |
| COUNCIL REPRESENTATIVE | Mayor Henderson John Henderson | | | | | |
| OTHERS PRESENT AT OPENING | | | | | | |
| TENDER REVIEWED BY | | | WITHIN BUDGET AMOUNT | YES | NO | |